

**MINUTES OF WHATLINGTON PARISH COUNCIL MEETING HELD ON THURSDAY 16<sup>th</sup> AUGUST 2018  
IN THE VILLAGE HALL AT 7.30pm**

**PRESENT:-** Councillor Fisher in the Chair  
Councillors Scott and White

**OPEN SESSION / LATE ITEMS FOR INFORMATION ONLY**

There were two local government electors attending

Councillor White reported he had recently called an for ambulance and found that their records showed Woodman's Green Road as Vinehall Street. It would seem that the new name has not been updated on emergency services records and suggested we write to Rother regarding this. He had drafted a letter to be sent and it was agreed to send the letter to Rother

Councillor Fisher reported there has been a water leak on the A.21 for the past four weeks which was reported to South East Water. Repairs have now been carried out but the holes in the road and on his property have not yet been repaired. He had received a letter from Rother regarding the water leak with also the wrong address for the road.

**Late Items**

No late items

**1) APOLOGIES**

Councillors Apthorp, Scott and Underhill - District Councillor Kirby-Green and County Councillor Field

**2) DISCLOSURE OF INTEREST**

No disclosure of interests made

**3) CONFIRMATION OF MINUTES**

Minutes of the Meeting held on the 19<sup>th</sup> May 2016, copies of which had been circulated. After the amendment on page 58 paragraph 4 from 2035 to 2030 the minutes were agreed and signed by the Chairman Councillor Fisher

**4) MATTERS ARISING**

- a. **Siting of electric substation.** We have still not been given a date for the work to be carried out, the clerk is still chasing Highways England for this
- b. **Copy of letter from Charity Commission approving changes to the Village Hall Deed.** Councillor White explained the committee decided to amend the original changes and a copy of this was sent to the Commission yesterday. They now have both proposed amendments to consider, a copy of their response will be forwarded to the council for their records. .

**5) CORRESPONDENCE**

- a. **NHS Health Check** -They are proposing to run a Free NHS Health Check for people aged 40-74. Those eligible must live in East Sussex or registered to an East Sussex – Have not had a NHS Health Check within the last five years and have not been diagnosed with or not taking medication for cardiovascular diseases. There needs to be a minimum of five people attending Councillors were unsure if there would be enough people for them to run the clinic. The clerk will contact them to discuss this. and put it on the agenda for our October meeting.
- b. **1066 Community Coffee and Information Project** - From next April they propose to run a two-hour coffee morning where people can meet and gain information on services in the area. They have a bus that they use, as this has seats and tables. The clerk had advised commercial vehicles are not allowed in our car park but suggested they could, if agreed by the council and the hall committee, use the village hall where tables and chairs are available as well as a kitchen, with the rent possibly being covered by the council. Councillor White said lease regulations would allow them to park in the car park but neither the NHS or the 1066 Community Bus are Commercial Vehicles, after further discussion Councillor White said he will forward a copy of the regulation for this to the clerk. Meanwhile the clerk will contact them to obtain further information and put this on the October agenda

**6 REVIEW OF PLANNING POLICY**

This was being reviewed early as the clerk has had problems with councillors not responding to application giving either their objections or approval. The policy states if three councillors respond, this could be changed to two.

Councillor White said he was not happy with his comments not being used verbatim as he does not want the contents changed. After further discussion it was resolved that the clerk will forward to all councillors the statement of comments proposed to be sent to planning for councillors approval or amendment. Because of the problem of councillors response a time of 7 days for this was proposed. Councillor Fisher will redo paragraph.3c to reflect this..

**7 EMPLOYMENT OF PERSON FOR MAINTENANCE WORK**

The Chairman advised the landlord of the Royal Oak has agreed his handyman will cut the grass around the bus shelter and Keep the shelter clean. He had not mentioned work on the notice board but he is sure if we provide the materials this could be done, he will speak to the landlord about this work.

**8 APPROVE GRANT AWARDING POLICY**

Councillors approved the policy

**9 APPROVE RETENTION OF DOCUMENTS AND RECORDS POLICY**

Councillors approved the policy

**10 APPROVE COUNCIL RISK SCHEDULE**

Councillors approved the schedule

**11 APPROVE INFORMATION PROTECTION POLICY**

Councillors approved the policy

**12 SUGGESTION FROM COUNCILLOR SCOTT TO CONSIDER PURCHASING SILUETTES**

After discussion the clerk was asked to forward the information to the Church Warden as the church would be a more appropriate for these

**13 PLANNING**

RR/2018/1545/ Woodman’s

Mrs. C. Chater

Change of annexe from bed and breakfast to separate residential use

GRANTED

RR/2018/1763/P Mill Farm

Replacement dwelling and new vehicle access

Mr. &Mrs. Stepherson

The council have objected

**14 FINANCE**

**Direct Debits**

Information Commissioners Office	Data Protection	£35.00
Barclaycard	Administration costs	£39.36
Barclaycard	Administration costs	£20.88
100763 Rother Association of Local Councils	Subscription	£25.00

The Village Hall Committees cheque to cover the charge for putting a stop on their lost cheque has been returned to them as Barclays agreed not to make this charge

The clerk advised Barclays have asked if we wish to keep the Children’s Christmas Party Fund bank account open.

As there is no longer any need for this, the money can be repaid to the council. A letter to Barclays to do this was signed by the Chairman and the clerk will contact Councillor Apthorp as he is also a signatory for him to sign the letter.

**15 DATE OF NEXT MEETING**

18<sup>th</sup> October 2018

The Chairman closed the Meeting at 8.45pm