

WHATLINGTON PARISH COUNCIL POLICY ON INTERNAL FINANCIAL CONTROL.

All bills to be paid are listed on the agenda for the coming council meeting.

At the council meeting they are then agreed, cheques drawn and signed with a non-signatory councillor checking and then initialled both the invoice and cheque book stub.

Cheques needing to be drawn between meetings are reported and confirmed at the next council meeting.

The Chairman after confirming amounts signs bank account balances on bank statement at council meeting