

# WHATLINGTON PARISH COUNCIL

## PRIVACY NOTICE - APPROVED 15<sup>th</sup> OCTOBER 2020

The council takes the protection of your data seriously. Our aim is to provide a personalized and valuable service whilst safeguarding our user's privacy. Collecting some personal information is necessary if we are to satisfy the expectations and requirements of our users and we have set out below what we will do with your personal information.

### Visitors to our web site

When someone visits the website a third-party service, Google Analytics, collects standard internet information and detail of visitor behaviour patterns.

We do this to find out things in a way not to identify anyone. If we do want to collect personally identifiable information through our website, we will be open about this. We will make it clear when we collect personal information and will explain what we intend to do with it.

### Security and Performance

We use a third-party service to help maintain the security and performance of our website. To deliver this service it processes the IP addresses of visitors to the site.

### Links to another website

This privacy notice does not cover the links within this site linking to other websites. We encourage you to read the privacy statements on the other websites you visit.

### Access to personal information

Individuals can find out if we hold any personal information by making a 'subject access request' under the General Data Protection Regulations. If we do hold information about you we will: -

- Give you a description of it;
- Tell you why we are holding it;
- How long the information will be held
- Tell you who it could be disclosed to; and
- Let you have a copy of the information in an intelligible form

Please make any request in writing via our email address – [clerk@whatlingtonparishcouncil.com](mailto:clerk@whatlingtonparishcouncil.com) or by post to The Clerk, Whatlington Parish Council, Dormers, Whatlington Road, Battle, East Sussex TN33 0NB

If at any time you feel we have failed to meet these standards then please either contact us or make a complaint direct to the Information Commissioner using their website [www.ipc.org.uk/concerns](http://www.ipc.org.uk/concerns)