



Whatlington Parish Council

Email: clerk@whatlingtonparishcouncil.com
Tel: 07352 341774

The Hurst
Netherfield Hill
Battle
TN33 0LA

Councillors are summoned to a Meeting of Whatlington Parish Council on **Thursday 15th January at 7.30pm**, in Whatlington Village Hall at which business laid out in the agenda will be discussed subject to the standing orders of the Council.

Tracy Dixon
Whatlington Parish Clerk and Responsible Finance Officer
Published 9th January 2026

AGENDA

1. **Public Question Time**

Public question time will last up to 20 minutes. Each speaker is limited to 5 minutes. The business of the meeting will start immediately after public question time or at 7.50pm, whichever is earlier.

2. **Apologies for Absence**

3. **a) Disclosure of Interests** – To receive any disclosure of interest by a Councillor or Officer of personal interests in matters on the Agenda, the nature of any interest and if the member regards the interest as prejudicial under the terms of the Code of Conduct.

b) Dispensation Requests. – To receive any requests for dispensation declared under the disclosure of interests.

4. **To approve and sign the minutes from the Ordinary Meeting of 20th November 2025.**

Reports

5. **To receive the reports**

a) from the Clerk, including correspondence.

b) from the Chair

c) From the District and County Councillors

6. **Planning**

To note the planning comments that have been made by Council, discuss any planning applications received, to note the planning permissions granted or refused by Rother. To note any appeals or enforcement notifications

Recommendation.

A) to ratify the comments submitted by Council.

B) to discuss any planning applications received.

C) to note the planning permissions granted by Rother

D) to note the planning permissions refused by Rother

E) to note any appeals or Enforcement notices.



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7. Memorial to Previous Clerk

To receive an update to the planned memorial, and consider costs.

Recommendation. To approve the recommendations and costs.

8. Policy Updates.

A To review and adopt the following updated policies.

- 1) Complaints Policy
- 2) Data Protection Policy
- 3) Document Retention Policy
- 4) Equality Policy
- 5) Freedom of Information Policy
- 6) Grant Awarding Policy

B To adopt the following new policies

- 1) Child Protection and Vulnerable Persons Policy
- 2) Co-option Policy
- 3) Grievance Policy
- 4) IT Policy
- 5) Media and Communications Policy
- 6) Publications Scheme Policy
- 7) Sickness and Absence Policy

C. To consider if any further policies are required.

Recommendation. To adopt all policies.

9. Poppy display for 2026. To consider the possibility of a knotted poppy display and its placement.

Recommendation. To discuss and approve.

10. Finance

- a) draft accounts to end December 2025
- b) Payments made since the last meeting
- c) Payment schedule for January 2026
- d) draft budget for 2026-27

Recommendation

A) to receive the draft accounts to December 2025

B) to ratify the payments made since the 20th November

C) to approve the payment schedule for January 2026

D) to note the final draft of the budget for 2026-27 and consider any last amendments.

11. Precept. To approve the precept request for 2026-27

12. Items to note or for future agendas.

13. Date and time of next meeting

Thursday 19th March 2026 at 7.30pm in Whatlington Village Hall.
Parish Assembly followed by Council meeting.